



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: SPORTS & PHYSICAL EDUCATION BRANCH
CHHATRASAL STADIUM: MODEL TOWN: DELHI-110009

NO.F.42(15)/DE/PE& NI/Misc./2024-25/2275-85

DATED: 29/08/2025

ORDER

Subject: Formation of Volunteering Teams (Boys/Girls Clubs).

The Council of Ministers GNCTD vide their decision no. 3213 Dated 26.06.2025, has decided to constitute Volunteering Teams (Boys /Girls Clubs) comprising children studying in Hr. Secondary classes as well as colleges and Universities who will carry out various activities for children (drop outs & Out of school children) for creating awareness against drug abuse and other social menaces besides counselling and keeping the Out of School Students busy through various activities and interactions. These Club will work under the overall supervision of the District Coordinator/DYO/DD (NYKS) who would be the Convenor of the club along with District Coordinator (NSS) who will be the Co-convenor. The Volunteer club (boys club) will work outside the premises of School/ Colleges i.e inside the colonies.

The Council of Ministers further directed that the outdoor campaigns in this regard should be carried out in coordination with Social Welfare Department, GNCT of Delhi.

The functions, Objectives, Awards and Timeline of events etc., of the Volunteering Club program are as follows:

- i. To create mass awareness.
- ii. To Involve NCC and NSS Volunteers on a regular basis.
- iii. To ensure regular and sustainable campaign against drug abuse
- iv. Active Involvement of students though the campaign is directly targeting students but indirectly It will create awareness in the whole society.
- v. To create a volunteer force against drug abuse.
- vi. To make it an annual and regular affair.
- vii. To get the attention of the Media and add further traction to the campaign.

VOLUNTEERING PROCESS:

- i. Youth enrolled in NSS/NCC etc., in the Higher Secondary Schools/Colleges and Universities in GNCT of Delhi can apply for the volunteering program as a team. (The limit for team members Maximum 60). Other interested youths can apply directly or through friend circle to the District Coordinator of NSS/NYK. These District Coordinators would be heading/guiding the teams. The formation of such Clubs will be completed by the 15th June, 2025 in the current session positively and by 30th April in subsequent year.
- ii. The Drug Awareness activities should be approved by the NSS/NCC in charge officers at the academic institutions.

- iii. The Volunteers are required to devote at least 30 hours to conducting both online and offline Drug Awareness related activities.
- iv. The O/o the Special Commissioner of Police, ANTF - Crime Branch, Delhi Police may be approached for further assistance and help.

For carrying out the activities of the Boys Club, an amount of Rs. One Lakh shall be allocated to each club annually on reimbursement basis by Sports & Physical Education Branch Delhi.

The Volunteering Teams (Boys/Girls Clubs) will carry out various activities as per the aims and objectives throughout the year under the Direct supervision of the Convenor/Co-convenor. The activities carried out by the Anti-Drug Volunteering Teams (Boys/Girls Clubs) will be scrutinized at both District Level as well as State level based on the Quarterly reports submitted by the Teams and the best teams at District Level and State level shall be awarded as per details of the Scheme.

For carrying out the sports activities of the clubs, sports equipment's shall be provided by the Sports Branch, Dte. of Education

REPORTING:

- i. The Clubs will be required to submit the 30 hours of drug awareness activities report with appropriate photographs one activity one photo (Photo should be Maximum 20 MB in JPEG or BMP formats) along with brief activities report In A4 size paper, font size -12 Times New Roman and maximum 30 pages. Same shall be verified and countersigned by faculty in charge of the unit/ Club.
- ii. The Teams would report to DCP of the district on quarterly basis (for April to June by 10th July, for July to Sept. by 10th Oct, for Oct. to Dec. by 10th Jan., for Jan to March by 10th April) for review of the activities at district level.

KEY FEATURES OF SOP: -

Activities Framework: Activities are being divided in two groups:

- A) Indoor activities
- B) Outdoor activities

Target Group: Drop-Out-Children, Out-of-School Children, Delinquent Juvenile

A) Indoor Activities:

1. organizing seminars on burning social and legal topics for creating awareness.
2. organizing poster/ pamphlets/ painting competition for the target groups
3. organizing music/art/theatre and other cultural events and competitions
4. providing academic support and interventions in class appropriate manner and help them enrolled in formal education
5. providing career counselling and guidance
6. providing mental health counselling



7. providing vocational trainings by mapping them with skill centres of Delhi and Government of India

Note: list is indicative.

B) Out Door Activities:

1. Organizing rallies, walkathons to create awareness against drug abuse and other social menaces time to time.
2. Exposure visits to juvenile homes police stations, courts, de-addiction centres etc., to know the working of these institutions for further cascading the knowledge.
3. Organizing sports activities as per choice of the target groups including summer camps night camps, educational/ cultural/historical trips
4. provide proper counselling and intervention to the target groups in context of domestic violence and other domestic matters including anger and stress management of their family members
5. Counselling and Keeping the Out of School Students busy through various activities and interactions.

Timelines of Activities:

- i. The Clubs shall take up the list of activities as per direction of their district committees throughout the academic year.
- ii. Reports of Activities will be submitted on quarterly basis (for April to June by 10th July, for July to Sept. by 10th Oct, for Oct. to Dec. by 10th Jan., for Jan to March by 10th April) for review of the activities at district level.
- iii. The District level Committee shall finalize the best performing of Volunteering Teams (Boys/Girls Clubs) based on the quarterly reports received by it by 15th April and also share the same with the state committee.
- iv. The State Committee, after scrutiny of the quarterly reports of the Volunteering Teams (Boys/Girls Clubs) will finalize its report by 30th April and selection of awardees (best 03 Volunteering Teams (Boys/Girls Clubs) will be communicated to the state convener by 10th May.
- v. Presentation of award to top 03 Volunteering Teams (Boys/Girls Clubs) by the Chief Guest. (As per dates given by Chief Guest)

Supervision:

There would be an Executive Committee comprising of the following officers to chalk out yearly calendar of activities for each district:-

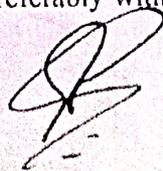
CHAIRMAN DCP, (ANTF Crime Branch), Delhi Police

MEMBERS Asst. Commissioner of Police of the District

District Coordinator NSS- Co-Convenor

District Coordinator/DYO/DD NYKS- Convenor

DCP ANTF should call a meeting of District Coordinators and Local Police to finalize the District-Wise activities. One suitable youth icon (preferably with local or social influence) may



be nominated as a District Ambassador to promote the campaign and participate in awareness programmes.

For organizing out door activity, the Executive committee shall depute the SHO of the concerned area for local coordination, support and maintaining law & order.

To select the best Volunteering Team (Boys/Girls Club) the District Level Committee and State Level Committee are constituted with the following composition.

District Level Selection Committee for Volunteering Team (Boys/Girls Club).

CHAIRMAN District Magistrate/District Collector of the Concerned District

MEMBERS Dy. Director of Education

Asst. Commissioner of Police, (ANTF-Crime Branch)

CDMO of concerned District

District Coordinator NSS

District Coordinator/DYO/DD NYKS

MEMBER SECRETARY DCP of the concerned District

SPECIAL INVITEE SDM/Representatives of Civil Society Organizations (CSOs)

Responsibilities of the District level Selection committee

- i. The District Level Committee shall review quarterly and half yearly performance from the Volunteering Team (Boys/Girls Club) and motivate/facilitate the activities of the Volunteering Team (Boys/Girls Club) in whatever ways possible. The District Performance of the Volunteering Team (Boys/Girls Club) shall be conveyed to the State Level Committee in the quarterly/ half yearly fashion.
- ii. The District Level Committee shall finalize the Volunteering Team (Boys/Girls Club) report at District Level based on their annual report of all activities conducted during the academic year and forward the same to the State Level Committee for selecting the top 3 Volunteering Team (Boys/Girls Club) at the State Level.

State Level Selection Committee for Volunteering Team (Boys/Girls Club)

CHAIRMAN Special Commissioner of Police (ANTF Crime Branch), Delhi Police

MEMBER Director of Education

Director of Higher Education

Deputy Director General, NCC, O/o the Directorate of NCC

Regional director NSS

Addl. Secretary/Jt. Secretary (H&FW)

MEMBER

SECRETARY DCP, (ANTF Crime Branch), Delhi Police



Responsibilities of State Level Committee:

The Member Secretary of the **State Level Committee** shall convene the meeting to deliberate upon the activities of the Volunteering Team (Boys/Girls Club) as well as specific meeting to select the top 3 Volunteering Team (Boys/Girls Club) at the State Level for teams and clubs based on the reports sent by District Level Committee as well as impact assessed from the outreach programmes of Volunteering Team (Boys/Girls Club).

REWARDS

All participants shall be given a **certificate** on successful completion of 30 hours of drug awareness volunteering program.

The best Volunteering Team (Boys/Girls Club) shall be recognized at State Level.

STATE LEVEL AWARDS (for Volunteering Team (Boys/Girls Club):

First Prize	Rolling Trophy, Cash Prize Rs. 2,00,000/- and Certificate
Second Prize	Rolling Trophy, Cash Prize Rs. 1,50,000/- and Certificate
Third Prize	Rolling Trophy, Cash Prize Rs. 1,00,000/- and Certificate

Nodal Officer from Education Department shall be **DDE (EVGB)** (for Anti-Drug Clubs {Prahri Club}) and DDE (Sports) will be the Nodal Officer for Boys Clubs.

In this regard, all the concern departments/branches are directed to take appropriate action to constitute Volunteering Team (Boys/Girls Club).

This issues with the prior approval of competent authority.



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DY. DIRECTOR OF EDUCATION (SPORTS)

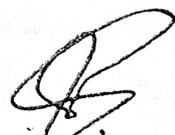
All the Principals/HOS of Govt./Govt. Aided/Pvt. Schools of Directorate of Education (THROUGHMIS), For strict compliance of above Instructions.

No.F.42(11)/DE/PE&NI/Misc./2024-25/ 2275- 85

Dated: 29/08/2025

Copy forwarded to:-

1. Secretary to Hon'ble CM, GNCT Delhi
2. Secretary to Hon'ble MoE.
3. PS to Secretary, (Education) Old Sect, Delhi
4. PPS to Director (Education) Dte. of Education, Old Sect, Delhi
5. The Director, Social Welfare Department, GNCT of Delhi
6. All the Addl. Director of Education Old Sect, Delhi
7. All the RDEs' Dte. of Education Delhi
8. The Dy. Director Sports, Chhatrasal Stadium, Model Town, Delhi.
9. The Dy. Director (PSB) with the request to circulate the circular among all the Pvt. Recognized Schools.
10. All DDE Districts & Zones with the request to circulate the same among all the Govt./Govt. Aided /Pvt. Schools of Directorate of Education.
11. All the SPE's Zones for strict compliance.
12. OS (IT) with the request to place the circular on website.



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